

**COMMISSIONERS' MEETING
MINUTES**

03/21/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

Commissioner Hoke led the Pledge of Allegiance.

Sister Monica of St. Patrick's Catholic Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 14, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Mr. Daryl Hoffman, York City resident, expressed his thanks to the Board of Commissioners for the funding the County provides the York County Library System. Mr. Hoffman stated that he spends a lot of time at the libraries and is very impressed with the resources that the libraries have available for the public's use.

4. PRESENTATION

A. Pennsylvania Emergency Management Agency, Central Area Office – Mike Fetrow, Certification as Emergency Management Director for York County

Mr. Fred Boylstein, PEMA, presented Mike Fetrow with Basic Certification as Emergency Management Director for York County.

5. PROCLAMATION

A. Weather Emergency Preparedness Week – York County Emergency Management

The Board of Commissioners presented a proclamation to Mike Fetrow, Director of York County Emergency Management, proclaiming March 26-30, 2012 as Weather Emergency Preparedness Week in York County.

6. APPOINTMENT

A. York Housing Advisory Commission

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Hillary Hassan, Executive Director, Center for Independent Living, to the York Housing Advisory Commission for a two-year term, effective January 31, 2012 through January 30, 2014.

7. RESOLUTIONS

A. Commonwealth of Pennsylvania Department of Community and Economic Development, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the Housing and Community Development Division of the York County Planning Commission to submit an extension of the ARRA Weatherization Contract to the Commonwealth of Pennsylvania Department of Community and Economic Development, Harrisburg, PA, for the Weatherization Assistance Program (WAP), for the period of March 31, 2012 through December 31, 2012.

A. Bowman Systems LLC, Shreveport, LA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing a contract agreement between the County of York, on behalf of the Housing and Community Development Division of the York County Planning Commission serving as administrative agency, and Bowman Systems LLC, Shreveport, LA, to provide a Homeless Management Information System, for the period of one (1) year effective upon full execution of parties.

C. Pennsylvania Department of Conservation and Natural Resources (DCNR), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the York County Parks Department to submit a grant application to the Pennsylvania Department of Conservation and Natural Resources (DCNR), Harrisburg, PA, in the amount of \$23,000.00 (50%) State funds, with a (50%) County match of \$23,000.00, for a total amount of \$46,000.00 through the Community Partnership Grant for the completion of a Richard M. Nixon County Park master site plan.

8. BID

A. Prison Detention Control Systems Upgrade Project

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Prison Warden and County Engineer to proceed with the bidding phase of the Prison Detention Control Systems Upgrade Project with a total estimated cost of \$1,000,000.00, as recommended by the York County Prison Board of Inspectors.

9. STATE AGENCY AGREEMENTS

A. Pennsylvania State Police, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve State Agency Agreements between the County of York, on behalf of the York County Court Administration and Adult Probation Departments, and the Pennsylvania State Police, Harrisburg, PA, to provide direct access to the Commonwealth Law Enforcement Assistance Network (CLEAN) and the National Crime Information Center (NCIC) through JNET at no cost to the county, effective March 21, 2012.

10. CONTRACT AGREEMENT

A. City of York, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York and the City of York, York, PA, for the purpose of funding four (4) York City Police Department Nuisance Abatement Officers in an amount not to exceed \$200,000.00, for the period of January 1, 2012 through December 31, 2012, according to the terms and conditions outlined in the contract agreement.

11. LEASE AGREEMENT

A. Pennsylvania Immigration Resource Center (PIRC), York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Solicitor's Office, and the Pennsylvania Immigration Resource Center (PIRC), York, PA, for 2,145 square feet of office space at the York County Pleasant Acres Annex building at a rate of \$416.66 per month, for a total reimbursement to the County of \$4,999.92 per year, effective May 1, 2012 through April 30, 2013.

12. MEMORANDUM OF UNDERSTANDING

A. Heads Up Lancaster, Lancaster, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County Youth Development Center, and Heads Up Lancaster, Lancaster, PA, to provide bi-weekly Urban Arts programming sessions for residents at a rate of \$20.00 per hour for each instructor.

13. HUMAN SERVICES

A. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

| <u>Provider</u> | <u>Location</u> | <u>Program Name</u> | <u>Cost</u> | <u>Opt</u> |
|--|--|-------------------------------------|-------------|------------|
| Centre County Youth Service Bureau | 325 W. Aaron Street State College, PA | Stormbreak Girls Home | 159.00/diem | 01 |
| Centre County Youth Service Bureau | 325 W. Aaron Street State College, PA | Stepping Stone | 121.00/diem | 02 |
| Centre County Youth Service Bureau | 325 W. Aaron Street State College, PA | Zerby Gap | 163.00/diem | 03 |
| Reading Specialists Educational Assoc. | 200 N. 5 th Street Reading, PA | Tier I Diagnostic Foster Care | 156.69/diem | 01 |
| Reading Specialists Educational Assoc. | 200 N. 5 th Street Reading, PA | Tier III Specialized Placement | 140.45/diem | 03 |
| Reading Specialists Educational Assoc. | 200 N. 5 th Street Reading, PA | Tier IV: Maintenance Foster Care | 111.49/diem | 04 |

B. Subsidized Adoption Assistance Agreement First Amendments - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parent, authorizing the adjustment of adoption assistance at the rates indicated, based upon the Difficulty of Care Assessment:

| <u>Adoptive Parent</u> | <u>Minor Child</u> | <u>Adoption Assistance</u> |
|------------------------|--------------------|----------------------------|
| MCS, Annville, PA | MRS aka RNE | \$30.50/diem |
| MCS, Annville, PA | MCS aka CDB | \$36.50/diem |

C. Subsidized Adoption Assistance Agreement Addendum - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a subsidized adoption assistance agreement addendum between the County of York, on behalf of the York County Office of Children, Youth & Families, and SJA and BAA, Glen Rock, PA, for the adoption of AAA, a minor child, authorizing payment for equine therapy at a rate of \$80.00 per week, with reimbursement to the adoptive parents at a rate of \$10.65/diem until the child is discharged, but not to exceed June 30, 2012.

14. REFUND REGISTER

A. Tax Refund Register 2012-10

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-10 authorizing payment of York County real estate tax refunds totaling \$2,506.70.

15. APPROVAL OF CHECK REGISTER

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of March 21, 2012 totaling \$8,969,996.44.

Weekly Disbursement Totals for March 21, 2012

| <u>Fund</u> | <u>Name</u> | <u>Amount</u> |
|-------------|--|---------------|
| 01 | General Fund | 4,134,772.32 |
| 01 | Payroll | 77.66 |
| 01 | Ag Land Preservation | |
| 01 | Escrow | |
| 01 | York Co Agriculture Society Sinking Fund | |
| 02 | York County Nursing Home | 24,179.40 |
| 03 | Unclaimed Money | |
| 04 | Donations | |
| 05 | Controlled Substance | 85,550.40 |
| 06 | Human Services | 54,769.99 |
| 07 | Children & Youth | 668,175.70 |
| 08 | 911 | 5,984.05 |
| 08 | 911 Act 78 | |
| 08 | E-911 Wireless | |
| 10 | Liquid Fuels | 103,718.58 |
| 11 | Prison Telephone | |
| 25 | Aging | 61,607.04 |
| 28 | MH/MR | 793,300.16 |
| 30/31 | York/Adams HealthChoices | 420.00 |

| | | |
|-------|----------------------------|---------------------|
| 30 | York Reinvestment | 292,899.86 |
| 31 | Adams Reinvestment | |
| 35 | Domestic Relations | 4,280.77 |
| 36 | Earn-It | |
| 40 | Weatherization | |
| 41 | JAG Project | |
| 42 | Core Communities | |
| 43 | Brownfields | |
| 44 | Access Grant | |
| 45 | Block Grant | 9,074.94 |
| 46 | Affordable Housing | 356,477.48 |
| 47 | Revolving Fund | |
| 48 | Downtown Hanover | |
| 49 | ARRA Weatherization | 55,275.22 |
| 72 | Tax Claim | 1,731,037.54 |
| 75 | Retirement | 23,840.46 |
| 82 | 2011 PNC GON Fund | 562,097.87 |
| 83 | 2000 Capital Projects Fund | |
| 84 | 911 Capital Projects Fund | |
| 85 | P/A Capital Projects Fund | |
| 90 | Drug & Alcohol | 2,457.00 |
| Total | | <u>8,969,996.44</u> |

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

17. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:34 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk

